

ASQ Section 1304 Board Meeting – Tuesday January 13, 2004

Agenda & Minutes

Attendees

- Brenda Niccum – Chair Elect
- Tony Indihar – Scholarship Chair
- Dr. Bob Deufel – Historian
- Jim Ebone – Examining Chair
- Sally Young – Membership Chair
- Joseph Styer – Auditing Chair & Koalaty Kid Liaison
- John Seibold – Treasurer
- Rob Herhold – Program Chair
- Carter Turnbull – Education Chair
- Cheryl Ferguson – Secretary and Newsletter
- Dean Greathouse

Agenda

Meeting was called to order at 6:00 pm

1. Review December 2003 Minutes
Minutes were accepted as-written
2. Brenda Niccum – Chair Elect
 - a. Spring Conference (4/5/03) Update
5 people registered, breakeven at 12.
3. Cheryl Ferguson – Secretary & Newsletter Editor
 - a. February Measure Newsletter – Deadline January 15th. Joseph Styer will provide info about the February tour. No special safety requirements. Joseph will provide map as well.
 - b. No report for Secretary.
4. John Seibold – Treasurer
 - a. We are not going to discontinue Payment Check, as there would be a cancellation fee.
 - b. \$4994.03 – Current Checking..
 - c. Total assets (not including fixed assets) are approx. \$76,200.
 - d. December income \$445. Expenses \$3995 (mostly meeting payments). December meeting at the Columns income \$155, expenses \$690.
 - e. Motion Made to not go back to Junior League. Table this discussion until facts can be provided as to how many paid and how many did not. Get attendance information to Sally and she will run statistics.
5. Carter Turnbull – Education Chair
Not enough for any classes this semester. Dale Lanser volunteered to teach CCT. Maybe the title of the class – refresher course – needs to be changed – discussion found that is probably not the case. Carter has discussed suggestions with other people and there are not many ideas. It was suggested to talk to Jim Duarte, because he has a proposal for a different format. CQM, Six Sigma, and maybe CCT are still hot topics.
6. Sally Young – Membership Chair
Sally provided a handout.
 - a. 10 new members.
 - b. We have 1,093 members (196 Unpaid).
7. Jim Ebone – Examining Chair
No applications as of now.
8. Joseph Styer – Auditing Chair & Koalaty Kid Liaison
 - a. Koality Kid
Talked to national for a speaker on Koality Kid as a May 2004 meeting topic.
 - b. Back up plan for financial records procedure is complete and ready for signature.
 - c. Mid year audit report will be done this month.
9. Rob Herhold – Program Chair
 - a. Rob to get with Loree about clocks. If not, contact Sally about options.
 - b. How do we do a survey for plant tours. Rob to put something together.

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10. Tony Indihar – Scholarship Chair
Scholarship deadline is March. We have 1 Application so far. Check out Sybergs as a general membership meeting location.
11. Eric Schellenberg – Internet Liaison
 - a. Surveys
Eric posted a “test” survey to our website. It went out, but needed some work.
12. Dr. Bob Deufel – Historian
No Report
13. New Business.
We will stay with Engineer’s Club.
Rob brought up Conference Program through Celebration of Excellence for Small Businesses. Motion made that we be a manager sponsor at \$500. No second made. Discussion ended.

Adjourned 7:36PM

Next ASQ Section 1304 Board Meeting

Tuesday February 10, 2003

6:00 – 8:00 pm

1. Location: TBD